



# AMRUT SCHOOL

## Application Form

*Thank you for your interest in Amrut School!*

*Amrut looks at recruitment as an exploration of mutual interests and a search for associations nourishing for both the individual and the organization. We trust that we will get all the necessary collaboration from your end to make the entire process more effective – this will help you as well as us to make a better 'life choice'. So do share the true you with us at every stage of this process and hence complete the form in all aspects.*

### Section A: Personal Details

<b>Job Code</b>	
<b>Name</b>	
<b>Gender</b>	
<b>Age</b>	
<b>Marital Status</b>	
<b>Last Academic Degree / Institute</b>	
<b>Total Years Work Experience</b>	
<b>Current Employer</b>	
<b>Current Annual Salary</b>	
<b>Expected Annual Salary</b>	
<b>Language/s:</b>	
Speak	
Read	
Write	
Understand	
<b>Contact Details</b>	
Mobile	
Email	
Current Address	
Address for communication (if different from above)	
<b>Please indicate if you are willing to work in either GSEB/ CBSE</b>	
<b>Notice period / Joining time</b>	

**Section B: Family background** (Parents, spouse, children, brothers, sisters)

Name	Relationship	Age (Yr.)	Occupation

**Section C: Academic Record** (In reverse chronological order, starting from the latest and working backwards from Ph D / Masters, etc to SSC (i.e. class X))

Degree	College/Institute and University	Period		% achieved
		From	To	

**Section D: Details of Work experience**

**1. Summary** (starting with current role and working backwards)

Name and location of the organization	Part/ Full time	Period of employment From (M/Y) To (M/Y)	Designation on appointment and leaving	Job content	Gross Remuneration/ annum	Reason for leaving

**2. Details of present/last employment:**

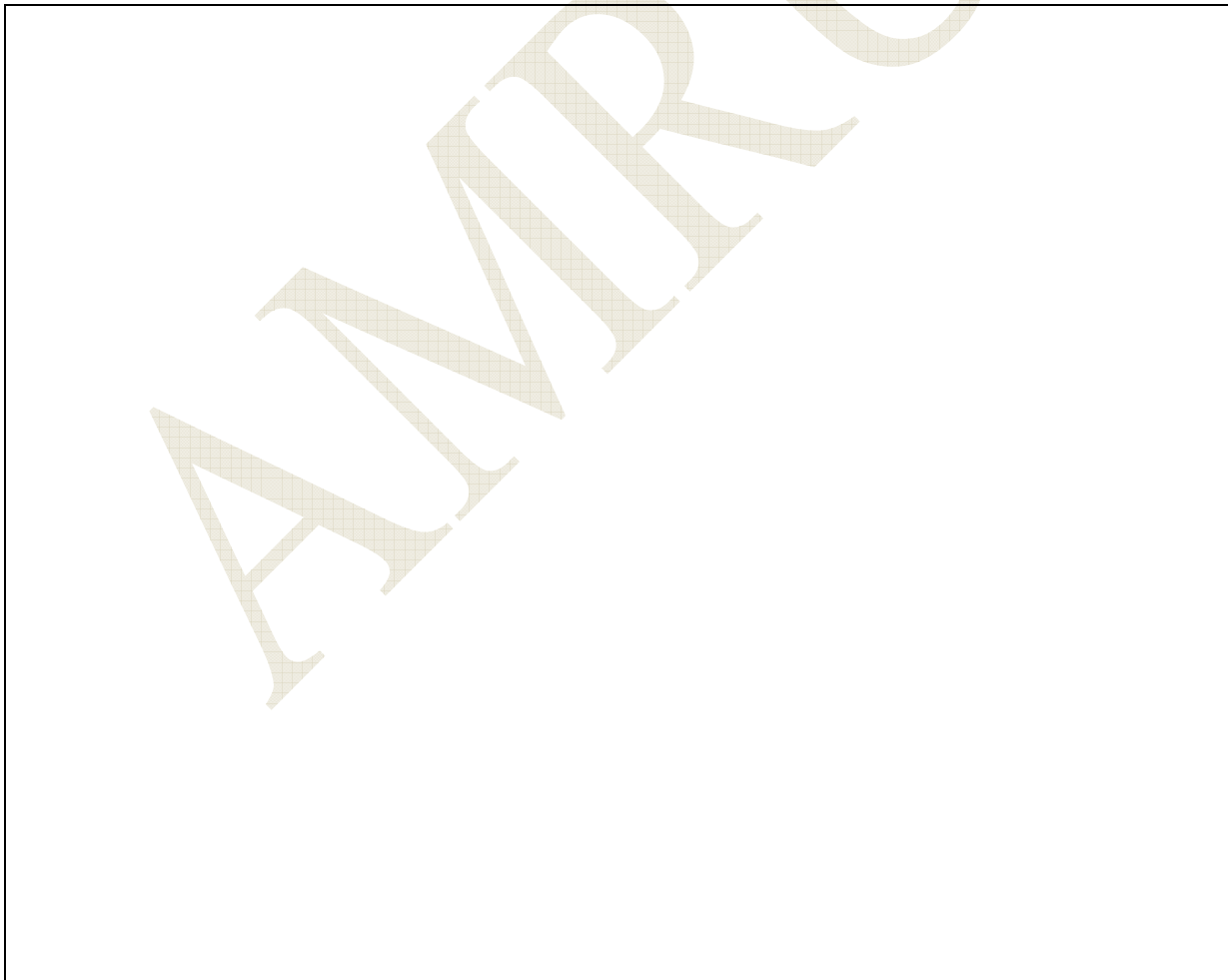
<b>Brief of the organization:</b>
<b>Your Designation:</b>
<b>Please draw your Organizational Structure highlighting your position and immediate reporting superior and subordinates (if any):</b>
<b>Please briefly explain your current/last assignment:</b>
<b>What <u>did you enjoy doing</u> most about this assignment <u>and why?</u></b>
<b>Why are you considering moving from your current organization or assignment?</b>

**3. Please share your top 2 professional achievements**



**Section E: Getting to know you**

**1. In not more than 250 words, please describe yourself as a person.**



**2. Where do you see yourself in the next 3 – 5 years?**

**3. Please list two of your major professional strengths and explain how they have helped you in the past assignments.**

**4. Why do you want to work for Amrut School and how do you think working here will add value to you? Please answer in not more than 100 words.**

**Section F: References**

Please give details (accurate and telephone numbers) of at least three persons (excluding friends) who have been associated with you professionally. At least two should be referees who you have reported to.

Name	Designation	Contact number/s	Length of association	Nature of association

**A. How did you find out about the position?** (Please circle).

Job site	Friends/relatives	Professional Associates
Other (please specify):		

**Declaration:**

**I hereby affirm that the information given in this application blank is true to the best of my knowledge.**

**Name:**

**Date:**

**(Please ensure that you have completed the form in all the aspects)**

<p style="text-align: center;"><b>OUR ADDRESS</b></p> <p style="text-align: center;"><i>Amrut School 15, Cantonment Shahibaug Ahmedabad PIN: 3800</i></p> <p style="text-align: center;"><b>CONTACT PERSON</b> <i>Namrata Joshi</i> <b>EMAIL: <a href="mailto:hr@amrutschool.edu.in">hr@amrutschool.edu.in</a></b></p>
--